

## Kristen Graham (adpce.ad)

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**From:** Kristen Graham (adpce.ad)  
**Sent:** Thursday, August 3, 2023 12:08 PM  
**To:** 'jkelly502mbd@yahoo.com'; 'tracy.brick@marionarkansas.org'  
**Cc:** 'atrish1970@gmail.com'  
**Subject:** J. Kelley Operator License + Change of Authorization Form  
**Attachments:** Change in Signatory Authorization Form.pdf

Good afternoon,

I am reaching out about a few separate matters relating to the City of Marion (AR0021971, AFIN 18-00110):

1. It has come to my attention that Mr. Jerry Kelley's wastewater operator license (013691) expired on 6/30/2023. An email was sent to [jkelly502mbd@yahoo.com](mailto:jkelly502mbd@yahoo.com) on 7/17/2023. The email included a request for additional information relating to his ePortal account. A response to that email must be received in order to continue processing the Electronic Signature Agreement (ESA). Until that information is submitted and the ESA is approved, Mr. Kelley cannot submit a renewal form and his license will remain expired. If you cannot locate this email, contact [Help-ePortal@adeq.state.ar.us](mailto:Help-ePortal@adeq.state.ar.us) for assistance.
2. A facility operating without an appropriately licensed operator is considered a violation, and is subject to enforcement action from DEQ, including a civil penalty. The City of Marion is required to have a licensed operator who holds a minimum of a Class II municipal license. You should enlist a contract operator until Mr. Kelley has renewed his license.
3. Once an operator with a minimum of a Class II municipal license is contracted, please provide me with their name.
4. DEQ received a Change of Authorization form for Tracy Brick and Patricia Dixon. The form was filled out incorrectly. As Mayor, Tracy will need to be approved as the Responsible Official (RO); the form lists her as a Cognizant Official (CO). Likewise, Patricia will need to be added as a CO; her information is written under the RO section of the form. Please correct this and return the form to me at this email address. I have attached a copy of the form for your convenience.

Thank you for your attention in this matter,

## KRISTEN GRAHAM

Compliance Analyst | 501.682.0758

Enforcement Branch | Office of Water Quality

Arkansas Division of Environmental Quality



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